



Introduction to Student Services

Student Services Team:

Christine Gramhofer, Director of Student Services

MBA Programs:

- Teresa True
- Sam Crisp
- Cathi Kennedy
- Sherry Nadai

Specialized Masters:

- Kim Brumbaugh (MSF and MNA Advisor)
- Hermalena Powell (MSBA, MSBA-SA, and MSM Advisor)
- Tabitha Kingsbury (MSA Advisor)

Executive Programs:

- Kim Brumbaugh (EMNA Advisor)
- Cassie Kline (EMBA-South Bend Advisor)
- Christine Gramhofer (EMBA-Chicago and MSBA-Chicago Advisor)
- Suzanne Witt (EMBA-Chicago Classroom Coordinator)
- Priscilla Rodriguez (MSBA-Chicago Classroom Coordinator)

Program Operations Team:

Morgan McCoy, Director of Facilities & Program Operations

Program & Events:

- Joseph Torma (MBA)
- Wendy Walker (Specialized Masters)
- Meghan Huff (Executive Programs)

Academic Operations:

- Kari Friestad
- Jennifer Ransbottom
- Christopher Hillak

Student Onboarding:

Kalynda Hamilton

Mendoza Graduate Residential and Executive Programs:

- One-Year MBA
- Two-Year MBA
- MBA Dual Degree Programs:
 - Science, Engineering, Law, Global Affairs
- MS in Accountancy
- MS in Business Analytics & Sports Analytics
- MS in Finance
- MS in Management
- Master of Nonprofit Administration
- Executive MBA, Executive Nonprofit, and Executive Business Analytics

What Does Student Services Do?

- General resource and support for your academic experience
- Academic advising
- Liaison to university resources
- Collaborate with academic departments and other program administrators on curriculum and scheduling
- Work closely with faculty to resolve academic and student challenges
- Enrich student experience in partnership with Experiential Learning and Career Development colleagues
- Graduate Business student leadership, clubs, & committees
- Graduate Business Commencement Ceremony

Expectations:

For Student Services

- Thorough and thoughtful advising
- Clear, consistent, and timely academic/program communication
- Consistency in interpreting and upholding policies
- Encouragement and assistance in meeting goals
- Liaison with or referrals to resources

For Students

- Schedule consistent appointments and come prepared
- Thoroughly *read and review* academic/program communications and act when prompted
- Understand importance of maintaining a level playing field
- Be present in class and keep up with class work
- Discover and utilize ND resources

Student Services Logistics:

Student Services Office Location: Stayer Suite 300

Office Hours: Monday – Friday 8:00 a.m. – 5:00 p.m.

Contact: mgpstusvcs@nd.edu (or email your advisor directly)