



Immersion 3 | Capstone Spain, Registration

This document contains “Immersion 3 | Capstone Spain” registration details to help plan for a successful overseas trip and academic experience. The EMBA 2024 International Immersion timeline is below. All times are local Barcelona, Spain time (+6 hours Eastern time).

Immersion Week | Hard Start and Stop Dates and Times

All students are expected to be in Spain and checked into the hotel based on the below dates.

- **Start: Saturday, March 9, 2024, 6:00 PM (local time)**
All students must be checked into the [Renaissance Barcelona Hotel \(Marriott\)](#) in Barcelona, Spain, by 6:00 PM local time.
- **Stop: Saturday, March 16, 2024, 6:00 AM (local time)**
Students must check out by noon but may stow luggage at the hotel until airport departure. International flights leave several times during the day/night. In case your post-check-out departure flight leaves later that evening, we provide an optional mid-day relaxing excursion you may purchase. You will return to the hotel with ample time to reach the airport that evening.

Registration for Capstone Spain is in two parts, with all students, staff, and faculty registering with the following logistical groups. All information gathered during registration is secure and shared only with those needed to facilitate the Immersion week.

1. **Austral Education Group:** Our experiential learning and logistics partner
2. **ND International (NDI):** The team that oversees international health and safety concerns and responds to emergencies abroad involving students, faculty, or staff

All information gathered during registration is secure and shared only with those needed to facilitate the Immersion week.



Registration 1 | Austral Education Group (required by November 30)

Austral Education Group is our experiential learning and logistics partner for the 2024 Immersion 3 Capstone trip in Spain. We have worked with Austral for several years worldwide, and they continue to provide seamless logistics and unforgettable travel experiences for our cohorts in global destinations. During their registration process, you will share travel and biographical information and purchase any program-sanctioned optional trip excursions to make your Immersion a truly world-class experience.

Before you start the Austral Registration process, you will need the following:

- Passport information
- Emergency contact information
- Travel plans
 - Departure and destination cities
 - Flight numbers – these may be given later as confirmed
- Travel Insurance - provider and policy
- Payment of optional excursions or hotel stays via
 - Personal credit card information
 - E-Check, banking information

Next, read the Austral registration pages and familiarize yourself with optional excursions and Immersion trip details. If you wish to purchase any optional lodging or trip excursions. If so, you will book and pay for either or both through the Austral registration portal.

LODGING

Students may purchase extended night stays for one, two, or three days before or after the Immersion week at the [Renaissance Barcelona Hotel \(Marriott\)](#). *No changes can be made to hotel registration within 90 days of departure (December 6)*. Lodging options are below:

Option 1 | Pre-Immersion dates: Wednesday, March 6, Thursday, March 7, or Friday, March 8

Option 2 | Post-Immersion dates: Saturday, March 16, Sunday, March 17, or Monday, March 18

Extra night rates are as follows and include breakfast and internet:

- **US\$247 (Single Room)**
- **US\$277 (Twin/Double Room)**

Please note that purchasing the double/twin is required if a guest stays with you pre or post-program. As previously communicated, guests are not allowed during the program.



EXCURSIONS

We have provided optional trip tours/experiences for students to purchase or RSVP.

Excursions 1 | SAGRADA FAMILIA INTERNATIONAL MASS, Sunday, March 10

The Archdiocese of Barcelona holds an international mass at the Basilica of the Sagrada Familia on Sundays and holy days of obligation. There is no charge for attending mass, but capacity is limited. The language of the Mass may vary, and attendees must dress appropriately and behave respectfully. All are welcome.

- Bus Departs at 7:30 AM and Mass at 9 AM
- Cost: \$25.00

Excursions 2 | SAGRADA FAMILIA TOUR, Sunday, March 10

The group will have their official guide licensed to do the tour inside. The Basilica i Temple Expiatori de la Sagrada Familia, shortened as the Sagrada Familia, is an under-construction church in Barcelona. It is the largest unfinished Catholic church in the world. Designed by architect Antoni Gaudi (1852–1926), his work on Sagrada Familia is part of a UNESCO WORLD HERITAGE SITE.

- Bus Departs at 10:00 AM and Tour at 11 AM
- Cost: \$90.00

Excursions 3 | BARCELONA WALKING TOUR, Sunday, March 10

The two-hour walking tour passes through Las Ramblas, Passeig de Gracia, Casa Batlló, Plaza Catalunya, and Catedral de Barcelona. It is hosted by a licensed guide who will give you a tour of the city's landmarks.

- Leave Hotel at 4:00 PM and return at 6:00 PM
- Cost: Free; must to RSVP

Excursions 4 | BARCELONA SKYLINE BOAT TOUR, Saturday, March 16

In the 60-minute tour of the port and coastline of Barcelona, we will be able to see everything from the large moored cruise ships to the most symbolic elements of the city.

- Bus Departs at 2:15 PM and the tour at 3:00 PM. Return to hotel by 4:45 PM
- Cost: \$60.00

REGISTRATION PROCESS

Registration contains these primary sections. You may start and stop the registration process as travel plans are confirmed. We recommend that you begin the process sooner rather than later.

- Basic biographical information - (contact information)
- Travel information
- Confirm your trip extra option purchases & choice(s)
- Checkout - (possible payment required)

Important notes when paying for optional extra hotel and excursions:

- When registering, a \$1 deposit will be posted to your credit card to securely save your credit card information "on file" temporarily.
- Student credit cards will be charged 100% on **January 2, 2024**, for optional pre- and post-immersion hotel bookings and excursions.
- Payments are non-refundable after the credit card charge date.
- Payment transactions will appear on your card statement as "AUSTRAL" or "UNDEY."

Now, register at the Austral Registration site | [LINK](#)

If you have questions about or during the registration process, you may also contact Austral's Client Care Team at:

- Email: info@theaustralgroup.com
- Phone Number: +1 305 358 0992 (Business hours: between 8:00 am and 5:00 pm EST)
- Website: theaustralgroup.com



Registration 2 | International (NDI) (required by January 8)

NDI employs full-time international travel and safety professionals who oversee international health and safety concerns and respond to emergencies abroad involving students, faculty, or staff. NDI Travel and Safety supports the safety of students, faculty, and staff traveling internationally. For more information about NDI and its services, please see [NDI Travel and Safety](#).

Register Your Travel

The University of Notre Dame provides a secure system for students, faculty, and staff to register travel plans and contact information. The registry is a convenient, one-stop service that provides travelers with alerts to keep them informed of health, safety, and security issues while abroad and supports emergency communications and access to University emergency assistance services.

Registering international travel in NDI's Travel Registry is not only required but essential so that NDI has information about your trip and can contact you in an emergency to assist you as early as possible. Additionally, you must purchase [GeoBlue Medical Insurance](#) (supplementing your current medical insurance) for your international travel period. Purchase fees are nominal.

Before you start the NDI registration process, please read the following information:

- All students, faculty, and staff must register for university-related international travel according to the [International Travel Protocol](#).
- The NDI registration process will take approximately one hour.
- You may start and stop the registration process; however, we recommend you start and complete the process as your travel plans are confirmed.

Next, review the travel topics listed on NDI's travel and safety page, ideally before January 8.

Now, register at the NDI site | [LINK](#)

- **IMPORTANT:** NDI works with all campus international programs and has several registration portals. We have provided the direct link to the **Graduate & Professional Student** category to ensure you complete the information pertinent to our trip.
- The general site contains valuable information when traveling abroad, and we encourage you to visit the site [here](#).
- If you have questions about or during registration, please contact the NDI team at travelregistry@nd.edu.

As always, please know that you may contact us with questions or concerns. We are happy to help.

Go Irish!

Cassie and Christine