

# MENDOZA COLLEGE OF BUSINESS

## Class of 2024 Commencement Weekend Information Saturday, May 18 - Sunday, May 19, 2024

IMPORTANT: Notre Dame, Indiana, observes Eastern Daylight Time.

- 1. The Mendoza Graduate Programs Commencement ceremony will be held in the Joyce Center-North Dome on **Saturday, May 18, at 9:00 a.m.** This ceremony is for all Mendoza College of Business Graduate degree program students.
- 2. The Mendoza College of Business Dean's Reception will be held at the Stayer Center on **Saturday, May 18, immediately following the diploma ceremony.**
- 3. The Notre Dame Commencement Mass is on **Saturday, May 18 at 5:00 p.m.** This ceremony is for all Notre Dame graduates.
- 4. The Notre Dame University Ceremony will occur on **Sunday, May 19 at 9:00 a.m.** This ceremony is for all undergrad, graduate, professional, and Ph.D. graduates.

### Mendoza Graduate Business Diploma Ceremony: Saturday, May 18, 9:00 a.m. EDT

The information below is for the Mendoza Graduate Business Diploma Ceremony. We kindly ask that all graduates and guests review the following details. For information on Saturday's Mass and the University-wide Commencement Ceremony, please visit <u>commencement.nd.edu</u>.

#### **Academic Attire**

- Graduate business academic attire must be worn to participate in the Mendoza Diploma Ceremony, the University Commencement Mass, and the University Commencement Ceremony. Dual degree students must wear their graduate business gown and regalia at the Mendoza Graduate Business Diploma Ceremony you will not be allowed to participate in Bachelor or Doctor gowns and regalia.
- Your academic attire consists of a master's gown (with extended material on sleeves), cap, tassel (drab in color), and master's hood (drab in color). Your tassel should be worn on the right side and shifted to the left after your degree has been conferred to your class.
- Backpacks, large handbags, or shoulder bags are not permitted. Graduates will be monitored and
  asked to leave these items behind before gaining access to the event. There is no storage facility for
  non-permitted items. All remaining items must be carried throughout the ceremony, including on
  stage.
- Information about how to order your cap and gown can be found <u>here</u>.

#### NameCoach Commencement Recording

- NameCoach requests for Commencement have been sent to your email.
- Please submit your recording by April 15 to ensure we correctly pronounce your name at the commencement ceremony.

#### **Parking**

- Handicap-accessible parking is available in front of the Stadium.
- No parking passes needed.

#### Arrival and Check-in for Graduates

- All graduate seats will be assigned and arranged by program.
- Check-in timing will be forthcoming. In the meantime, please know you'll need to arrive early to the ceremony to get checked in and lined up.
- Graduates must arrive wearing their Academic Attire.

#### Ceremony Details: May 18 at 9:00 a.m.

- On the day of the ceremony, students will receive their diplomas. For students who do not attend the ceremony or miss the line-up, diplomas will be mailed to the student's address of record.
- We expect the entire ceremony to end within 2 hours.

#### Guest Details: Saturday, May 18 at 9:00 a.m.

- Guest tickets are not required for the *Diploma Ceremony*, and there is no limit on the number of guests a graduate can invite.
- Ticketing for the *University ceremony* was coordinated by the Notre Dame Registrar, and all questions should be directed to <u>commencement@nd.edu</u>.
- For those who wish to celebrate our graduates but cannot participate in person, the Mendoza Graduate School Diploma Ceremony will be live-streamed on <u>commencement.nd.edu</u>. Only the names of graduates present for the ceremony will be read. Names will not be read in absentia.

#### **Questions**

Questions about the *University Ceremony* should be directed to <u>commencement@nd.edu</u> with the most up-to-date information on the <u>commencement.nd.edu</u> website.

If you have any questions regarding the Mendoza *Diploma Ceremony*, please email your Student Services Advisor:

- EMBA-South Bend: Cassie Kline at ckline3@nd.edu
- EMBA-Chicago: Christine Gramhofer at cgramhof@nd.edu
- EMNA- Kim Brumbaugh at kbrumbau@nd.edu
- MBA- mgpstusvcs@nd.edu
- MNA- Kim Brumbaugh at kbrumbau@nd.edu
- MSF- Kim Brumbaugh at kbrumbau@nd.edu
- MSA- Tabitha Kingsbury at tkingsb2@nd.edu
- MSBA- Hermalena Powell at: hpowell@nd.edu
- MSBA-Chicago Cathi Kennedy at ckenned7@nd.edu
- MSM- Hermalena Powell at <a href="mailto:hpowell@nd.edu">hpowell@nd.edu</a>